



Watertown Recreation Department
 Administration Building
 149 Main Street
 Watertown, MA 02472
 Phone: (617) 972-6494
 Fax: (617) 926-6129
 recreation@watertown-ma.gov
 www.recreation.watertown-ma.gov

PICNIC FACILITY PERMIT APPLICATION 2021
Arsenal Park and Domenick Filippello Park

Today's Date:	Non-Residents cannot reserve the Domenick Filippello Park picnic area
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Organization/Team/Business/Individual: All information must be printed, complete, specific and accurate.

Organization Name:	Phone:
Address:	Town, State, & Zip:
Contact Name:	Home Phone:
Email Address:	Work Phone: Fax:
Resident of Watertown? No Yes Photo Identification with address for resident is required.	Cell Phone:

Picnic/Event/Activity

Park Requested: Circle One: Arsenal Park Filippello Park	Type of Event:
Date(s): From: To:	Number of People Attending:
Time of the Day: From: To:	Day of the Week:
Number of Tables: Number of Grills:	Table number(s): Grill number(s):
Is this a Public Event? No Yes If Yes, please see Health Department for Temporary Food Permit.	Is this a catered event? No Yes If Yes, please see Health Department for a Catering Permit.

Additional Comments or Requests:

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In order to receive a permit, full payment must be made in advance. Checks payable to the "Town of Watertown"

Recreation Department Use Only

Park Permitted:	Date of Permit Issued:	Time: Day:
Amount Paid:	Date Paid:	Method of Payment:
Recreation Staff:	Date Received:	Time Received:

Picnic permits will be accepted beginning Monday, January 4, 2021 and will be issued on a first come, first serve basis.

ARSENAL PARK AND DOMENICK FILIPPELLO PARK PICNIC FACILITY PERMIT APPLICATION 2021

Arsenal Park (Residents and Non Residents) – Filippello Park (Residents Only)

Table and grill locations are shown on the Arsenal Park and Filippello Park maps.

Arsenal Covered Tables: Table 1-3 Double Grill 1 (by the rest rooms),
Table 12, 13, 14. Double Grill 2 (by the sprinkler).

Filippello Covered Tables: Tables 3, 4, 5, 6 and Grills 3 and 4 (by the sprinkler park) and Tables 8 and 9 and Grills 5 and 6 (by the Grove Street parking lot)

**Fees for Picnic Tables: Based on Hourly Rate by Guest Number and/or Number of Tables
(Maximum 6 Hours Reservation)**

# of Guest	Residents: Per Hour	Non-Residents: Per Hour	No. of Tables	No. of Grills S=Single DB=Double
1-10	\$2.00	\$4.00	1	Corresponding grills
11-20	\$4.00	\$8.00	1	Corresponding grills
21-30	\$6.00	\$12.00	2	Corresponding grills
31-40	\$8.00	\$16.00	2	Corresponding grills
41-50	\$10.00	\$20.00	3	Corresponding grills
51-60	\$12.00	\$24.00	3	Corresponding grills
61-70	\$14.00	\$28.00	4	Corresponding grills
71-80	\$16.00	\$32.00	4	Corresponding grills
81-90	\$18.00	\$36.00	5	Corresponding grills
91-100	\$20.00	\$40.00	5	Corresponding grills
101-125	\$25.00	\$50.00	6	Corresponding grills
125-150	\$30.00	\$60.00	6	Corresponding grills
151-175	\$35.00	\$70.00	7	Corresponding grills
176-200	\$40.00	\$80.00	7	Corresponding grills
201-225	\$45.00	\$90.00	8	Corresponding grills
226-250	\$50.00	\$100.00	8	Corresponding grills
Over 250	TBD	TBD	TBD	TBD

Use of basketball, tennis and street hockey court facilities requires a separate field/court/track/outdoor rink application permit from the Recreation Department.

**ARSENAL PARK AND DOMENICK FILIPPELLO PARK
PICNIC FACILITY PERMIT APPLICATION 2021**

Rules & Regulations

- 1) All use of field, court, rink and picnic areas must be permitted by the Department of Recreation.
- 2) The picnic facility permit fee must be paid in full before the final permit is issued. This application form is not a valid permit, nor is any draft permit created for review purposes.
- 3) Once a draft permit is processed, any change and permit will require an additional \$10.00 fee.
- 4) Permits are not transferable and may only be utilized by the permit holder.
- 5) Permit holder must be present at all times, must have the permit on his/her person and show it upon request to the Park Ranger or representative of the Town of Watertown.
- 6) Permit holder is responsible for the actions of all persons using the site pursuant to this permit, including but not limited to: removal of all trash and debris, cleanup of the area of use, all damages to the site, ensuring appropriate behavior by his/her group members and following all rules and regulations.
- 7) Permit holder is restricted to the designated area of use, within the time frame listed on the permit which must include setup and breakdown.
- 8) Permit holder cannot share their space with another group or give them time that is allocated to the permit holder.
- 9) Permit holder will be charged a penalty fee for grossly underestimating the attendance at the site, exceeding the time listed on the permit, any damage caused by a member of their group, or failing to clean up of permitted area.
- 10) Use and or possession of alcohol, drugs or weapons is prohibited.
- 11) Smoking, vaping, or use of all tobacco products and nicotine delivery products is prohibited.
- 12) Portable gas or charcoal grills are not allowed, unless the event has a Catering Permit. Generators are not allowed.
- 13) Catered events must obtain a health (food) permit from the Health Department and permission to utilize a grill by the Recreation Department. The Health Department phone number is 617-972-6446.
- 14) A permit from the Health Department and Recreation Department is required to use the snack shack at Victory Field Complex. The Health Department number is 617-972-6446.
- 15) Amplified or live music and the use of inflatable amusements are prohibited for permit holders other than for sanctioned Town, School, Recreation or other like events (such as road races, fundraising walks, etc.).
- 16) Parking is only allowed in the Grove Street lot only for the use of Filippello Park
- 17) Parking is only allowed in legitimate spaces and must allow for access of emergency vehicles. There is no parking in the vicinity of the Commander's Mansion (west side of Arsenal Park).
- 18) There are no motorized vehicles allowed on the Town's recreational facilities at any time, other than authorized Town vehicles.
- 19) Use of any tent (maximum size of 10' x 10') must be approved in advance by the Recreation Department.
- 20) Additional tables, chairs are not allowed to supplement the picnic table reservation.
- 21) Digging, excavating, or otherwise disturbing the soil and grounds of any park facility is strictly prohibited in the interest of protecting public health and safety, unless such activity is specifically permitted by the Town in conjunction with approved maintenance or construction at or upon the park facility.
- 22) DPW detail is required for 150 participants or more. \$40.00 x 4 hours = \$160.00 minimum. Permit holder must make all arrangements with DPW at 617-972-6486.
- 23) Police details may be required for 250 or more participants. Permit holder must make all arrangements with W.P.D. at 617-972-6500.
- 24) Animals are not allowed at any park facility, unless specifically allowed by § 91.09(E) of the Town Ordinance (example, How or Filippello Park Dog Park).
- 25) In addition, any posted signage listing additional rules and regulations must be followed at all times.
- 26) For concerns related to the maintenance/condition of a recreational facility/equipment, email parksrec@watertown-ma.gov.
- 27) Photo Identification with a current address required for residents of Town of Watertown, otherwise fee is at non-resident rate.
- 28) In consultation with DPW, Parks Department, the Director of Recreation reserves the right to close any field or facility due to inclement weather or safety conditions.
- 29) Refund Policy: Recreation Department will credit/refund your account for inclement weather. The permit holder must request a credit/refund in writing or email recreation@watertown-ma.gov within 5 business days following the scheduled event.
- 30) The Recreation Director or his/her designee will have final decision in regards to the above rules and regulations.

ARSENAL PARK AND DOMENICK FILIPPELLO PARK

Disclaimer, Release

The person whose name appears above is deemed the permit holder and is responsible for the actions of all persons using the site in association with this permit. This includes responsibility for removal of all litter and all damages to the site. The permit holder shall be responsible to inspect the site subject to the permit prior to each use and shall be responsible to bring to the attention of the Director of Recreation any potential problems or defects. Moreover, the permit holder shall be responsible for all crowd control while in possession of the site subject to the terms of the permit. The permit holder, its members and invitees, using the site for any purpose under the permit shall assume all risk and danger incidental to such use. The permit holder agrees that the Town of Watertown and its officers, officials, employees, staff, agents, board members, volunteers, and attorneys (collectively, the "Town") shall not be liable to the permit holder, its members and invitees, for any injury or death to persons entering the site pursuant to the permit. Also but not limited to loss or damage to vehicles, equipment or other personal property of any nature whatsoever of the permit holder, its members and invitees, or of anyone claiming by or through the permit holder, that are brought upon the site pursuant to the permit. The permit holder, on its own behalf and on behalf of its members and invitees, hereby releases and discharges the Town from any claim that it may have arising out of the use of the site pursuant to this permit and further agrees to indemnify, defend and hold harmless the Town from and against any and all claims, demands, suits, actions, costs, judgments, whatsoever, including reasonable attorney's fees, which may be imposed upon, incurred by, or asserted against the Town by reason of (a) any failure on the part of permit holder and its members and invitees to comply with any provision or term required to be performed or complied with by the permit holder under this permit, or (b) for the death, injury or property damage suffered by any person on account of or based upon the act, omission, fault, negligence or misconduct of the permit holder and its members and invitees, and any person whomsoever making use of the site pursuant to this permit.

The permit will immediately be revoked for the use of alcohol or any illegal substance, any violation of the law and any behavior deemed inappropriate by the Director of Recreation and his/her duly appointed representative. If at any time an unfavorable condition exists or conduct by a participant(s) is deemed inappropriate, the Director of Recreation and his/her duly appointed representative reserve the right, in interest of public safety, to discontinue all activities or dismiss person(s) detrimental to the activity. As condition of use the permit holder agrees to furnish at their own expense, a police detail if deemed necessary and to reimburse the Town for any damages done to the site.

My signature below indicates I have read and agree to the above rules and regulations and disclaimer and release. I will fully abide by terms, conditions and provisions contained or referred to therein.

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Acknowledge Receipt of Policy

Organization: _____

Holder Name (Please Print): _____

Signature: _____

Cell Phone Number: _____

Email Address: _____

Date: _____